

Auxilium College (Autonomous), Vellore, Vellore District
(Accredited by NAAC with A+ Grade with a CGPA of 3.55 in the 3rd Cycle)

Minutes of the Meeting of Governing Body held at 11.00 a.m. Monday, 23rd July 2018

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The following members were present:

1. Rev. Sr. Lazar Maria Nirmala, Chairperson
2. Rev. Sr. Amalorpavam S.J., Secretary
3. Dr. Sr. Regina Mary R. Principal
4. Rev. Sr. Alice K.T., Management Representative
5. Dr. Valarmathi M. Government Representative
6. Dr. Ernest David, University Nominee
7. Dr. Major Syed Shahabudeen, Educationist
8. Prof. M. Dhanushkodi, Special Invitee
9. Ms. Hema Nalini K. Staff Representative
10. Ms. Nazareth Jereen Colette, Staff Representative
11. Dr. Mary Gabriel, Member Secretary
12. Ms. Arul Mary C. Member Secretary

Agenda

1. Invocation : Principal
2. Welcome : Principal
3. Governing Body Members : 2018-2019
4. Teaching and Non-Teaching Staff List 2018-2019
5. Introduction & Presentation : Principal
of the Minutes
6. Academic Calendar 2018-2019
7. Report of College Activities 2017-2018
8. Semester Examination Results – 2017-2018
9. Admissions – 2018-2019
10. Choice Based Credit System 2018-2019
List of Skill-Based Electives (List Enclosed)
List of Non-Major Elective Papers (List Enclosed)
11. New Courses introduced in the year 2018-2019

- B.Sc. Mathematics (Additional Section)
- M.A. Tamil
- Ph.D. Tamil

12. Significant Events

- New library building completely digitized and automated
- College applied for National Institutional Ranking Framework 2018
- New washroom block under construction
- A new interdisciplinary program BBA (Hospital Administration) signed an agreement with CMC, Vellore

13. Ratification of the Finance Committee

14. Concluding Remarks : Chairperson

15. Vote of Thanks : Secretary

The members of the Governing body of the College met on 23.07.2018 to discuss the Agenda for the academic year 2018-2019.

Invocation:

The meeting began with a solemn invocation to God almighty.

Felicitations and Welcome:

The Principal Dr. Sr. Regina Mary welcomed the members of the Governing body.

The Secretary Rev. Sr. Amalorpavam felicitated Rev. Sr. Lazar Maria Nirmala, Provincial, Chennai Province of the Salesian sisters. The Controller of Examinations Rev. Sr. Alice K.T. felicitated the Joint Director of Vellore Region, Collegiate Education, Dr. Valarmathi N.

Presentation of the Staff list

The list of the teaching and non-teaching staff was presented.

The Joint Director Dr. Valarmathi congratulated the Auxilium Educating Community on the College securing the NIRF ranking among the top 200 Colleges.

Dr. Valarmathi added that the list of staff presented shall be presented separately under aided and unaided streams. She was seconded by Major Syed Shahabudeen, Educationist and Special Invitee Prof. M. Dhanushkodi.

Member Secretary and Superintendent Mrs. Arul Mary C. asked if the number of vacant posts be included in the staff list. The Joint Director Dr. Valarmathi said it can be added.

University Nominee Dr. Ernest David asked have all the staff on the staff list been approved for the qualification and eligibility by the Thiruvalluvar University. Mrs. Arul Mary replied saying among the teaching staff 153 have been approved and 30 staff members have not got the approval as yet. Mr. Syed Shahabudeen appreciated the Management for having a maximum number of the teaching faculty with the University approval.

Prof. Dhanushkodi asked which of the programmes offered by the College are the most in demand and highlighted the fact that humanities and social sciences are being sought now by more aspirants than it was the case in the yesteryears.

Dr. Ernest David asked about the number of takers for B.Sc. Visual Communication. The Principal said the number is not as big as it is for Maths, English, Commerce, Computer Science and Computer Applications.

Prof. Dhanushkodi added saying Visual Communication are high on demand in cities. The Provincial, Rev. Sr. Lazar Maria Nirmala said one of the past pupils of Auxilium College, who studied in Communication Media department is now working on NDTV. Prof. Dhanushkodi suggested that well-placed past pupils must address the present students to motivate them to take up novel courses like Visual Communication and Electronic Media.

Dr. Ernest David asked about the innovative programmes offered by the College. The Principal Dr. Sr. Regina Mary R. said online courses have been made mandatory for all the post graduate students and the final year undergraduate students are encouraged to take up online courses.

Prof. Syed Shahabudeen asked if the College offers special courses for Advanced learners which can be offered with additional credits. Dr. Sr. Regina Mary, Principal said NET/SET preparatory paper is mandatory for all the postgraduate students. Prof. Shahabudeen added that courses for advanced learners should be based on their core discipline.

Prof. Dhanushkodi asked how is the demand for BBA (Hospital Administration). The Principal Dr. Sr. Regina Mary replied saying there is a good demand for the course.

Prof. Syed Shahabudeen added that the courses for advanced learners could be offered as self-study papers, and it should not affect their course completion.

Ms. Hemanalini, Head, Department of Commerce asked if Self-study materials are available for courses in all the disciplines.

Prof. Dhanushkodi suggested that the institution is in touch with the alumni, Prof. Syed Shahabudeen added that the alumni association should be registered, as the NIRF needs to cross-check its functioning and dynamics with the registration details.

Dr. Valarmathi N. Joint Director, asked if the India-Srilanka and India-Malaysia Youth Exchange Programme is still active. Sr. Provincial replied saying every year the cultural exchange tour is organized to Srilanka and Malaysia. The Principal Dr. Sr. Regina Mary added that attempts are on to sign an MoU with institutions in China, Malaysia, Singapore and Srilanka for internships for students in Auxilium College.

Dr. Valarmathi asked about the extension activities in the adopted villages. The Secretary Rev. Sr. Amalorpavam said the extension activities in the adopted villages are active and during the NAAC visit in August 2016, the member of the peer team visited the adopted villages and appreciated the service rendered by Auxilium College there.

Prof. Ernest David asked how the feedback system of the College works. The IQAC co-ordinator Dr. Sr. Jaya Santhi said the management takes adequate measures to respond to the feedback positively.

The on-going construction of additional wash rooms was in response from the students feedback on the insufficiency of the available wash rooms.

The parking shed has been extended as the numbers of 2 wheelers have increased. Workshops on Sky farming, medicinal gardens have been initiated to create awareness among students on the importance of agriculture and environment. The Internal Quality Assurance Cell has planned to observe 'No Drive Day' to minimize pollution in the atmosphere within the campus.

Dr. Valarmathi suggested that Auxilium College should take up water recycling as well. Dr. Ernest David appreciated the management for installing windmill plants and insisted more windmill plants and solar energy resources are installed.

Ratification of the Minutes of the Finance Committee

The report of the Finance Committee was ratified by the members of the Governing Body.

Concluding Remarks

The Chairperson Rev. Sr. Lazar Maria Nirmala presented the concluding remarks and thanked all the members of the Governing body for their support and presence in building and sustaining the quality of Auxilium College as an exemplary institution that caters to the higher educational needs of rural students.

Vote of Thanks

The Secretary Rev. Sr. Amalorpavam proposed the vote of thanks.